



CARE Smile Awards

Name of Nominee:

Nominee Ext:

If nominating a team, please provide names of all team members, only those listed will be included in the nomination. If required, please use a separate sheet of paper.

Job Title or Team Title:

Nominees' Department:

Nominees' Manager:

Reason for Nomination: Please provide your reason/s for nominating the individual/team. Please explain to the panel why this person has gone beyond what is expected of them. If this nomination has been received in writing from another person please attach a copy of the letter to this form.

Which Care Value does this nomination best represent: for more information on CARE values please see the reverse of this nomination sheet.

Compassion Accountable Respect Engaging

Name of Nominator:

Person completing the form (if different):

Position:

Department:

Signature:

Date:

All nomination forms must be returned to: Gail Meachem, Operational HR Department, Latimer House, Kettering General Hospital NHS Foundation Trust.

For Office Use Only:

Date form received in the HR Department: ____/____/____

Month Awarded: ____/____

CBU: _____ BUD: _____

HRA's initials: _____

Non-Clinical Clinical Team





Compassionate

means we take the time to be empathetic and open: treating each other and our patients as individuals that matter.

Behaviours that demonstrate that we are Compassionate:

We put ourselves in the other person's shoes, introduce ourselves ("Hello my name is") and make them feel comfortable; emotionally and physically.



Accountable

means taking responsibility and ownership, individually and collectively, for our decisions and actions.

Behaviours that demonstrate that we are Accountable:

We deliver what we say we will, when we said we would
We celebrate and we learn as part of an ongoing commitment to improve



Respectful

means we value the experience and contribution of others: respecting others' thoughts, feelings, beliefs and behaviours.

Behaviours that demonstrate that we are Respectful:

We explain things clearly, in simple language, to help us to build trust. We treat everybody the same and embrace inclusion and diversity



Engaging

means asking for and listening to the opinions of others and facilitating an open environment for dialogue.

Behaviours that demonstrate that we are Engaging:

We engage with a purpose, as ambassadors for all things KGH.