Kettering General Hospital NHS
NHS Trust

MINUTES OF THE ELEVENTH ANNUAL GENERAL MEETING OF KETTERING GENERAL HOSPITAL NHS TRUST HELD ON MONDAY, 26 SEPTEMBER 2005 AT 6.00PM IN THE PRINCE WILLIAM POSTGRADUATE EDUCATION CENTRE

PRESENT: Trevor Hunwicks, Trust Chairman
Julia Squire, Chief Executive, KGH
Vince Doherty, Director of Finance, KGH
Alan James, Director of Human Resources & Communications, KGH
Denise McMahon, Director of Nursing & Midwifery, KGH
Hilary Buckingham, Non-executive Director, KGH
Julia Faulkner, Non-executive Director, KGH
Dinesh Kotecha, Non-executive Director, KGH
James Hayward, Director of Facilities & Estates Development, KGH
Mike Smeeton, Director of Performance and IT, KGH
Mark Henry, Director of Operations, KGH
Debra Smith, Director of Corporate Planning & Performance, KGH
Karen McMahon, Matron, Paediatrics, KGH
Lesley McCormack, Chaplaincy Co-coordinator, KGH
Flavia Defreitas, PALS Manager, KGH
David Tomney, Media & Communications Manager, KGH
Susan Hills, Chair, Northants Heartlands PCT
Tony Crawley, Audit Commission
Nick Butler, Patient & Public Council

APOLOGIES: Brendan O'Malley, Medical Director, KGH
John Tate, Non-executive Director, KGH

AGM 1.05	**WELCOME** The Chairman welcomed those present to the meeting.
AGM 2.05	**REVIEW OF THE YEAR 2004/05** Julia Squire, Chief Executive, presented a brief overview of the Trust and achievements in 2004/05, which included: • Treating 66,000 A&E attendances, an average 181 per day, a 10% rise on 2003/04 • Treating 44,500 emergency admissions, an average 122 per day, a rise of 17% on 2003/04 • 167,000 outpatients seen • 24,000 operations performed • Waiting lists had been reduced to 16 weeks for a first outpatient appoint and a maximum of 9 months for an operation after seeing a specialist. Plans had been put in place during 2004/05 to increase services by: Opening a new CT scanner Starting the construction of the New Treatment Centre

	Starting work on a third Endoscopy Suite Appointing more doctors and nurses, and opening extra beds through improved funding. Gaining approval for a Cardiac Catheter Laboratory Increasing A&E and ITU facilities.
AGM 3.05	**FINANCIAL ISSUES** Vince Doherty then presented the Trust's financial outturn at year end: The Trust had financial stewardship in 2004/05 of: • £110.7m revenue (up 12%) • £5.3m capital expenditure (up 50% It had met its financial duties on:: • Capital cost absorption of 3.5% • External Financial Limit of £3.178m • Capital Resource Limit £5.481m - the Trust achieved £5.393m And achieved its targets for: • Maintaining management costs 3.86% of income, a reduction of 0.8% on 2003/04 • Achieving 918% compliance with 30 day Better Payment Practice Code (an improvement of 2.6% on 2003/04) However, the year end Income and Expenditure position showed a deficit of £1.721 against a breakeven requirement. The Trust thanked those making charitable donations totalling £899,766 during the year and reported that of this sum £460,000 had been utilised t improve patient care. The final accounts or 2004/05 were adopted.
AGM 4.05	**FORWARD LOOK TO 2005/06** Julia Squire then took the meeting through the Trust's plans for 2005/06: • 40 more beds for emergency medical patients • 2 additional ITU beds • 5 Observation beds for A&E • Opening of the third Endoscopy Suite • Working toward opening the Treatment Centre in June 2006 • Upgrading existing accommodation • Appointment of more nurses and doctors. Looking ahead: • Patients would be able to choose their hospital and book their appointments electronically • with a maximum wait of 13 weeks for outpatients and 6 months for inpatient/day cases by December 2005. • 98% of patients would be seen, treated and either admitted or discharged within 4 hours in A&E • A minor Injuries Unit would be opened in Corby. Plans were also currently under way to:

	• Meet the needs of a growing population • Do more work as day cases • Develop a wider range of services, including outreach • Provide a Women & Children's facility • Recruit more staff The challenges for KGH would be to : • Secure the correct funding • Improve the Trust's capacity: buildings, staff equipment and environment • Provide even better outcomes • Plan for population growth To become the Hospital of Choice for the people of north Northamptonshire
AGM 5.05	**QUESTIONS/CONCLUDING REMARKS** There were no questions. In closing the meeting the Chair paid tribute to all the hard work, dedication and professionalism of the staff of KGH and thanked them for their continuing commitment to the Trust, particularly during the recent challenging times.